

**FACILITY USE APPLICATION AND PERMIT
LAFAYETTE COUNTY, MISSISSIPPI**

This application is to be completed by the individual or entity representative desiring to use any County facility for a particular date and time. Use permits will be issued through the County Administrator's office (236-2717) entitling the applicant to use such facility in a manner which will minimize disruption of County operations and community activities and maximize equal access to such facilities by all citizens. By submitting this application, the designated individual or organization agrees to be legally responsible for any damage thereto and costs of cleanup.*

NAME: _____ **DATE:** _____

ADDRESS: _____ **TELEPHONE NUMBER:** _____

DATE OF MEETING/EVENT: _____ **START TIME AND DURATION:** _____

COUNTY FACILITIES: (PLEASE CHECK ONE)

<u>SQUARE COURTHOUSE</u>	<u>CHANCERY BUILDING</u>	<u>COUNTY EXTENSION SERVICE</u>
_____ Grounds	_____ Grounds	_____ Auditorium
_____ Large Courtroom	_____ Courtroom #1	
_____ Small Courtroom	_____ Courtroom #2	
	_____ Courtroom #3	
	_____ 2nd Floor Conference Room	

OTHER: _____

NON-LIABILITY AGREEMENT

By submitting this application, the undersigned agrees to be responsible for any material damage to the premises resulting from the undersigned's use of the designated facility. The undersigned also agrees to hold Lafayette County, its officials and employees harmless as to any claim arising out of the undersigned's use of the premises.

SIGNATURE: _____

PERMIT

_____ **GRANTED** _____ **DENIED (see attached)**

COUNTY ADMINISTRATOR

*Prior notice given at least 5 days in advance
First come/first serve basis