

**FACILITY USE APPLICATION AND PERMIT  
LAFAYETTE COUNTY, MISSISSIPPI**

Permit Number \_\_\_\_\_

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This application is to be completed by the individual or entity representative desiring to use any County facility for a particular date and time. Use permits will be issued through the County Administrator's office (236-2717) entitling the applicant to use such facility in a manner which will minimize disruption of County operations and community activities and maximize equal access to such facilities by all citizens. By submitting this application, the designated individual or organization agrees to be legally responsible for any damage thereto and costs of cleanup.\*

**BUSINESS NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**DATE OF MEETING/EVENT:** \_\_\_\_\_

**START TIME AND DURATION:** \_\_\_\_\_

**COUNTY FACILITIES: (PLEASE CHECK ONE)**

**SQUARE COURTHOUSE**

**CHANCERY BUILDING**

**COUNTY EXTENSION SERVICE**

\_\_\_\_\_ **Grounds**

\_\_\_\_\_ **Grounds**

\_\_\_\_\_ **Auditorium**

\_\_\_\_\_ **Large Courtroom**

\_\_\_\_\_ **Courtroom #1**

\_\_\_\_\_ **Small Courtroom**

\_\_\_\_\_ **Courtroom #2**

\_\_\_\_\_ **Courtroom #3**

\_\_\_\_\_ **2<sup>nd</sup> Floor Board Room**

**OTHER:** \_\_\_\_\_

**EXPLANATION OF USE:** \_\_\_\_\_

**NON-LIABILITY AGREEMENT**

By submitting this application, the undersigned agrees to be responsible for any material damage to the premises resulting from the undersigned's use of the designated facility. The undersigned also agrees to hold Lafayette County, its officials and employees harmless as to any claim arising out of the undersigned's use of the premises.

**SIGNATURE:** \_\_\_\_\_

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**PERMIT**

**GRANTED**

\_\_\_\_\_ **DENIED (see attached)**

\_\_\_\_\_  
**COUNTY ADMINISTRATOR**

\*Prior notice given at least 5 days in advance  
First come/first serve basis